



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application

[\(See Section 3 for contact details\)](#)

### 1. Your organisation or group

Name of organisation	GreenSquare - Young Advisors		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Olympic Fun Day		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Better community spirit and involvement, within a socially deprived area whilst giving the community a chance to to get a taste of activities they would not normally have the chance to do, such as sporting and heathy living activities. Whilst also building on community resilience and giving something back to the people at the heart of the community. We will provide young people a chance to feel included in their community and have an oppurtunity to tell us how they feel about their community and ways they would like to see it improved.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Corsham		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

<b>Where will your project take place?</b>	Corsham Regis Primary School
<b>When will your project take place?</b>	18 <sup>th</sup> August
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Meeting with customer manager, whose market research team have recently found, that specific area had never had an event held for them and had been left feeling unappreciated and isolated. There is also a clear lack of facilities and activities for young people in the area, and by organising this event we would be encouraging them to take part in new activities, not only this time but in the future too.
<b>How many people will benefit from your project?</b>	200
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	A key action would be engaging with the young people to establish their needs and aspirations and find a way for their voice to be heard.  page 23
<b>Any other information about your project. (Limited to a 1000 characters)</b> The olympic fun day will be a chance for the community to get involved in wide range of activities they may have not had a chance to experience before, whilst promoting a healthy positive life style. The activities people can take part in on the day will be 'eco-kids' activities which include craft activities and decorating and planting plant pots. This would be a taster day to gain knowledge of whether a similar longer sports project would work in the future, in the Corsham area. It would give young people in the area a chance to give us feedback on any services and activities they would like to see introduced, which would encourage them to take part in future planned activities. The day will have a wide range of sporting activities on the day including, 'welly javelin' , relay races, throwing games, and a fitness circuit, with a prize for the healthiest person. Corsham Regis school are offering the school grounds as way of contribution towards an event they are very supportive of.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="4"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Higher numbers of resident involvement, and a positive response from people who attend on the day, along with the suggestion of future events. On the day we will be holding a 'youth booth' which allows us to get recorded feedback on how people felt the day went, and what we could do for them in the future, we will also provide a confidential feedback form for those who don't wish to be recorded.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

**4. Information relating to your last annual accounts (if applicable)**

<b>Year ending:</b>	<b>Month:</b>	<b>Year:</b>
<b>A - Total income:</b>	£	
<b>B - Minus total expenditure:</b>	£	
<b>Surplus/deficit for year: (A minus B)</b>	£	
<b>Free reserves currently held (i.e. money not committed to other projects/operating costs)</b>	£	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Food and Drink	£150	Own fundraising/reserves		£
Various Inflatables	£300			£
Eco-Kids	£250	Parish/town council		£
Circus workshop	£100			£
Decorations	£50	Trusts/foundations		£
Prizes	£50			£
Sports Equipment	£100	In kind		£
	£			£
	£			
	£	Other		£
	£			£
<b>Total Project Expenditure</b>	<b>£1,000</b>	<b>Total Project Income</b>		<b>£</b>

<b>Total project income B</b>	£0
<b>Total project expenditure A</b>	£1,000
<b>Project shortfall A – B</b>	£1,000
<b>Grant sought from Wiltshire Council Area Board</b>	£1,000
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** Nigel Frayling

**Date:** 05/07/2012

**Position in organisation:** Young Advisor

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**